

**Manitowoc Public School District  
Manitowoc, Wisconsin**

**Board of Education Curriculum Committee Meeting Minutes**

October 28, 2014 12:00 PM

The Manitowoc Public School District Curriculum Committee met on Tuesday, October 28, 2014 at 12:00 p.m.

Committee members Dave Nickels, Keith Shaw and Barbara Herrmann were present. Linda Gratz was absent. Also present were Director of Elementary and Secondary Education Deborah Shimanek and Human Resources Director Andrea Holschbach.

There were four items on the agenda for the October 28<sup>th</sup> meeting:

Course proposals for 2015-16: "College Algebra and Trigonometry with Applications," a proposed transcribed class with Lakeshore Technical College for grade 12 students. It would be 1 high school credit and a .5 LTC credit. The Board discussed the class and on a motion by Dave N. and second by Barbara H. the course was approved 3-0.

The math course map was also presented as an informational item. It was noted by Keith Shaw that the high school course bulletin should reflect grades 9-12. Mrs. Shimanek will follow up and confirm with Mr. Shaw.

Three summer school courses were proposed for student travel summer 2016: Spain; Germany; and Japan. Each class was discussed and it was noted that these are credit courses that involve pre-travel classes, projects, journaling, and a follow up portfolio. These are reimbursed through the Summer School Program. The costs were estimates based on October, 2015 quotes. The behavior expectations were also reviewed and a recommendation was made to include under smoking that NO tobacco or nicotine products are permitted. This will be shared with the Foreign Language Department. On a motion by Dave N and seconded by Barbara the Spanish trip was approved. On a motion by Barb and seconded by Dave the Japanese course was approved by 3-0. On a motion by Barb and seconded by Dave, the German course was approved 3-0.

The Committee reviewed policy 2340 "Field and Other District Sponsored Trips" in regards to student travel. It was proposed to revise the policy to include the "Application for School Trips" must be submitted to the Director of Elementary and Secondary Education for Board approval. It was also recommended that Mrs. Shimanek review administrative guidelines for student travel to establish parameters for staff in the process for District Sponsored Trips. The Board noted that all trips should be presented to the Board for approval prior to being presented to students and parents. This will be

included in the guidelines. The Curriculum Committee agreed to have the guidelines reviewed with Chair, Keith Shaw.

Mrs. Shimanek presented an update on the Lighthouse Learning Academy. It presently has 6 students enrolled in online classes through Pearson Learning Systems. These students are all junior high and high school. The classes they are taking are aligned with MPSD curriculum and would allow them to transition back to full MPSD programming. The goal is to provide them access to blended learning opportunities to meet individual educational needs. At this point Mrs. Shimanek is the site coordinator for the program but as it grows it was noted we will need a site coordinator. We are working with Pearson Learning System to recruit students that are presently not in the MPSD.

The meeting was adjourned at 12:55 p.m. on a motion by Dave Nickels and seconded by Barbara Herrmann and approved.

Deborah Shimanek